

**Civil Service Commission**  
Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City

**REQUEST FOR QUOTATION**

RFQ No. : 2022-045 NP SVP  
Date: : 31-Mar-22  
PR No./End-User : 2022-03-0156 / BGMD

Company Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Tel No. & Fax No. : \_\_\_\_\_  
Mobile No. : \_\_\_\_\_  
PhilGEPS Reg. No. : \_\_\_\_\_  
TIN No. : \_\_\_\_\_

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

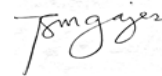
If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Prospective service provider who will submit a proposal with the lowest calculated and responsive offer shall be selected. **As a condition for award**, you will be required to submit a copy of your **\*Mayor's/Business Permit**, together with your proposal. The updated **\*Certification Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number. **If awarded**, you will be required to submit a **\*duly notarized Omnibus Sworn Statement** in accordance with the attached format (**Annex B**), together with the **\*signed copy of Purchase Order (PO) prior to the date of event/delivery/installation**.

Please accomplish and submit this form and all the **required documents** to Procurement Management Division - OFAM, Basement, Civil Service Commission, Constitution Hills, Quezon City or fax it through number **931-8029** or email to **csc.ofam.pmd@gmail.com** not later than **09:00 A.M. of 06 April 2022**.



**GLAMOUR FE N. MONTANO**  
Procurement Officer  
Procurement Management Division  
Office for Financial & Assets Management (OFAM)



**PRESENTACION M. GAJES**  
Supervising Administrative Officer  
Procurement Management Division  
Office for Financial & Assets Management (OFAM)

**TERMS AND CONDITIONS:**

- Award shall be made on per:  Item Basis  Lot Basis  Total Quoted Price
- Goods/Services shall be rendered on within seven (7) working days upon receipt of Purchase Order
- Place of Delivery: CSC-CO, IBP Road, Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City
- Please indicate Warranty: \_\_\_\_\_
- Technical specification with asterisks (\*) are mandatory. **For goods**, please indicate brand, model and country of origin.
- Bidders shall provide **correct and accurate information** required in this form.
- Quotations exceeding the Approved Budget for the contract shall be rejected.
- Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- Terms of Payment: **within 15-30 days upon complete submission of supporting documents.**
- Payment shall be made through Land Bank's **LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account)/Bank Transfer Facility.**  
**Account Name:** \_\_\_\_\_ **Account Number:** \_\_\_\_\_  
**Bank Name:** \_\_\_\_\_ **Branch:** \_\_\_\_\_  
**"Note: Non-Land Bank of the Philippines accounts shall be charged a service fee.**
- Liquidated Damages/Penalty: **amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- Prospective supplier must not be blacklisted by the PhilGEPS-DBM as appeared in their "List of Blacklisted Bidders".
- NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**

\_\_\_\_\_  
Printed Name/Signature  
Authorized Representative of the Service Provider

### Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

#### REQUEST FOR QUOTATION

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 Address : \_\_\_\_\_  
 Tel No. & Fax No. : \_\_\_\_\_  
 Mobile No.. : \_\_\_\_\_  
 PhilGEPS Reg. No. \_\_\_\_\_  
 TIN No. \_\_\_\_\_

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
	<b>Procurement of Power Tools and Other Repairs and Maintenance Equipment / Materials for the CSC-CO</b>							
1	<b>A. JIGSAW</b>	1	pc					
	Specifications:							
	Rated input power: 650W-800W							
	Stroke Rate at No Load : 500-3,100spm							
	Cutting depth in wood: 90mm-100mm							
	Cutting depth in aluminum : 20mm-30mm							
	Cutting depth in non-alloyed steel : 10mm-20mm							
	Warranty : <b>Minimum of one (1) year</b>							
		1	pc					
2	<b>B. CIRCULAR SAW</b>							
	<b>Specifications:</b>							
	Rated input power 2,050W-2200W							
	No-load speed 5,300 rpm-5,500 rpm							
	Saw blade bore diameter 25mm-30mm							
	Saw blade diameter 235mm-250mm							
	CUTTING DEPTH							
	Cutting depth (90°) 85mm-95mm							
	Cutting depth (45°) 65mm-75mm							
	Warranty : <b>Minimum of one (1) year</b>							

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3	<b>C. DRILL MACHINE</b>	2	pc					
	Specifications:							
	650 watts-800 watts							
	0-3,300 rpm load speed							
	0-52,800 bpm impact rate							
	13mm-15mm diameter concrete drilling							
	10mm-15mm diameter steel drilling							
	20mm-25mm diameter hard wood drilling							
	1.5-13mm (keyed/keyless chuck type							
	F/R rotatable brush plate							
	Warranty : <b>Minimum of one (1) year</b>							
4	<b>D. HAND SANDER</b>	1	pc					
	Specifications:							
	Continuous Rating Input: 240W-280W							
	Paper Size: 123mm							
	Abrasive disc size: 125mm (5")							
	Sorbits per minute: 12,000-15,000							
	Stroke per minute : 24,000-25,000							
	Orbit Diameter : 2.8mm (1/8")							
	Double Insulated							
	Warranty : <b>Minimum of one (1) year</b>							
5	<b>E. HAND PLANER</b>	1	pc					
	Specifications:							
	Rated input power: 650W-800W							
	Planing Width : 82mm-90mm							
	Cutting depth: 0-2.6mm							
	Adjustable rebating depth: 0-9mm							
	No-load speed: 16,500rpm-17,500rpm							
	Tool dimensions: 158mm x 280mm x 140mm							
	Maximum 2.6mm - 3.00 cutting depth							
	Warranty : <b>Minimum of one (1) year</b>							
6	<b>F. HAND ROUTER</b>	1	pc					
	Specifications:							
	Rated Input Power 550W-650W							
	No-load speed: 33,000RPM-35,000RPM							
	Collect diameter : 6mm-8mm							
	Warranty : <b>Minimum of one (1) year</b>							

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7	<b>G. GRASS CUTTER</b>	1	pc					
	<b>Specifications:</b>							
	Engine Type : Air-cooled 4 -stroke OHC							
	Bore x Stroke : 39mm x 30mm							
	Displacement : 35.8 cm3							
	Net Power Output : 1.3 HP (1.0 kW) @ 7,000 rpm - 8,000rpm							
	Net Torque : 1.2 lb-ft (1.6Nm) @5,500rpm - 6500 rpm							
	PTO Shaft Rotation : Counterclockwise							
	Compression Ratio : 8.0:1							
	Carburetor : Diaphragm-type (overflow return)							
	Starting System : Recoil							
	Fuel Tank Capacity : 630ml-650ml							
	Oil Capacity: 100ml-120ml							
	Warranty : <b>Minimum of one (1) year</b>							
8	<b>H. PRESSURE WASHER WITH MOTOR 1.5HP</b>	1	pc					
	<b>Specifications:</b>							
	1.5 HP Electric Motor							
	300-500 PSI							
	With 1 meter spray gun, 10 meters sprayer hose, reverse hose, suction hose, strainer hose							
	Warranty : <b>Minimum of one (1) year</b>							
9	<b>I. PRESSURE WASHER SHORT NOZZLE</b>	1	pc					
	<b>Specifications:</b>							
	Short spray gun							
10	<b>J. SICKLE</b>	3	pc					
	<b>Specifications:</b>							
	16 inches							
11	<b>K. WHEEL BARROW</b>	2	pc					
	<b>Specifications:</b>							
	Heavy duty							
	Square Tray							
	Rubber Tire							
12	<b>L. WATER SPRINKLER</b>	5	pc					
	<b>Specifications:</b>							
	3 Arms Nozzles							
	360 Automatic Rotating Gardening Watering Sprinkler							

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13	<b>M. WATER HOSE</b>	2	pc					
	<b>Specifications:</b>							
	1/2 Heavy Duty Gardening Hose							
	2-Ply Hose 100 meters (2 units)							
14	<b>N. WATER HOSE</b>	2	pc					
	<b>Specifications:</b>							
	Pressure Washer Power Sprayer Hose ø8.5mm							
	20M (2 pcs)							
15	<b>O. HOSE REEL</b>	3	pc					
	<b>Specifications:</b>							
	60 meters Heavy Duty							
16	<b>P. Woodworking Self Centering Hole Saw</b>	1	pc					
	<b>Specifications:</b>							
	Wood Hole Saw / 5 pcs							
	Size : 15mm (19/32"), 20mm (25/32"), 25mm (1"), 30mm (1-3/16"), 35mm (1-3/8")							
	Suitable for : Wood and wood products, plastic, plywood and other materials							
17	<b>Q. AUGER DRILL BIT</b>	1	pc					
	<b>Specifications:</b>							
	1 set, 5 pcs 15mm-35mm							
18	<b>R. SCREW DRIVER SETS</b>	1	pc					
	<b>Specifications:</b>							
	Screwdriver types: FL5.5x100, FL6.5x150, PH1x100, PH2x150, PZ1X100, PZ2X150							
	Made of Chrome Vanadium and PVC/Magnetized driver tips							
19	<b>S. CORDLESS HAMMER DRILL MACHINE</b>	1	pc					
	<b>Specifications:</b>							
	Power Source: 36V Lithium Powered Battery / Drill Chuck: 13mm							
	Included: 2 pcs of 36V Battery and Charger / Lithium-Ion Powered Battery							
	Max. Speed: 0-650/0-2,200 r/min							
	Warranty : <b>Minimum of one (1) year</b>							
20	<b>T. SOLAR FLOOD LIGHT (STREET LIGHT)</b>	2	pc					
	<b>Specifications:</b>							
	400W-500W (2 pcs)							
	Solar light size: 210mm * 495mm							
	Solar Panel Size : 350mm * 530mm							
	Outdoor Water Proof							
	Warranty : <b>Minimum of six (6) months</b>							

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21	<b>U. HEAVY DUTY GRINDER</b>	2	pc					
	<b>Specifications:</b>							
	900W-1000W							
	10,000RPM-11,000RPM / Disc Diameter 100mm							
22	<b>V. MEASURING TAPE (For construction)</b>	2	pc					
	<b>Specifications:</b>							
	10 meters							
	White Strip							
<b>APPROVED BUDGET FOR THE CONTRACH PHP99,890.00</b>								



**GLAMOUR FE N. MONTANO**

Procurement Officer

931-7935; 931-7939; 931-8092 Loc. 508

\_\_\_\_\_  
*Printed Name/Signature*

*Authorized Representative of the Service Provider*